

# Description of the university's steering bodies

## Student representative positions 2017-2018

### General for all groups

The student union will keep contact with you as well as continuously invite you to brunches and education sessions for competence development. As a student representative, you represent all students and must not pursue your own agenda unless it is in line with the student union's democratically decided opinions. You therefore need to be well prepared for the meetings, meaning you've read the opinion programme and discussed the meeting's content with the student union and the other student representatives at your department.

Note that all groups mentioned in this document do not necessarily exist at all departments, and that the names of some group may vary from department to department.

### The board

Each department has a board, which represents teachers, administrative staff and students. The board takes decisions about things such as budget, course syllabi, course literature and facilities. The board is led by the department's prefect.

The board meets around two times per semester.

### Steering group (usually for a program)

A program steering group discusses the education of a program. This may concern things such as coordination between the departments where a program is given. The group may also prepare decisions to the department or faculty board regarding the development of the program.

How often the meetings are held differs between departments and programs.

### Course syllabi group

The course syllabi group reviews and comments on all syllabi that are to be decided by the board. The course syllabi is the one legally binding document the students have regarding their education, so it is highly important that it is in line with and promotes students' rights.

How often the meetings are held differs between departments.

**Facility committee**

The facility committee at a department are preparing decisions regarding the usage of the department's facilities to the board.

The facility committee meets around two times per semester.

**Equality group**

The equality group oversees gender equality regarding employment, education, working groups and literature lists. They also work with prevention of harassment and discrimination stemming from sex, transgender identity or expression, ethnicity, religion or other belief, disability, sexual orientation and age.

How often the meetings are held differs between departments.

**Nominating council**

The nominating council nominates teachers to positions of trust within the department. They do the preparatory work of collecting and interviewing candidates.

How often the meetings are held differs between departments.

**Budget committee**

The budget committee prepares decision about the allocation of economic means at the department. The final decision is taken in the department board.

How often the meetings are held differs between departments.